

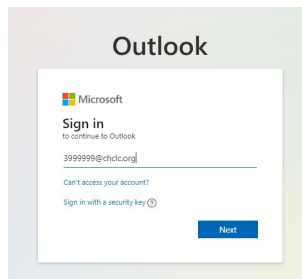


The CHPS Technology Department in conjunction with the Office of Curriculum & Instruction is pleased to announce the availability of CHCLC email for High School and Middle School students. Email access will enable students to receive alerts from their Google Classrooms and communicate directly with teachers and staff.

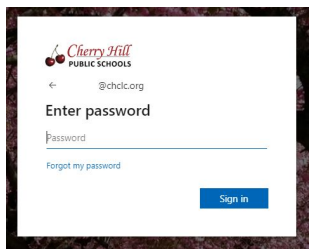
Our District values the virtual safety and security of our students, and has taken steps to enhance the security of our District student email accounts. Student email is restricted to receive/send emails to District Staff, Students and selected domains such as College Board & Naviance. Student email should be used for school purposes and is subject to the [District Acceptable Use Policy](#).

**To login to your student CHCLC email:**

- 1) Go to <https://outlook.office365.com/> (Link also available at [www.chclc.org/students](http://www.chclc.org/students) )
- 2) When prompted for your Email -- enter <Student ID>@chclc.org  
(i.e. [3999999@chclc.org](mailto:3999999@chclc.org))



- 3) Enter your CHCLC Password  
This is the same password you use to access Google, Genesis Parent Access or District Computers



- 4) If prompted to “stay signed in” select the option you want for the computer you are on - If a shared computer, select NO, if a personal computer, Select Yes.

Should you need assistance with your account, please contact [studentsupport@chclc.org](mailto:studentsupport@chclc.org)