

CHERRY HILL PUBLIC SCHOOLS
Cherry Hill, New Jersey

BOARD OF EDUCATION WORK SESSION AND SPECIAL ACTION MEETING MINUTES

June 11, 2019

A Board of Education Work Session and Special Meeting of the Cherry Hill Township Board of Education was held in the Malberg Administration Bldg. on June 11, 2019.

The meeting was called to order by Mr. Goodwin at 6:00 P.M. who read the following notice in accordance with the Open Public Meetings Act:

PUBLIC NOTICE OF THIS MEETING PURSUANT TO THE OPEN PUBLIC MEETINGS ACT HAS BEEN GIVEN BY THE BOARD SECRETARY IN THE FOLLOWING MANNER:

- (A) POSTING WRITTEN NOTICE ON THE OFFICIAL BULLETIN BOARD AT THE ADMINISTRATION BUILDING ON JUNE 6, 2019.
- (B) TRANSMITTED NOTICE TO THE COURIER POST AND THE PHILADELPHIA INQUIRER ON JUNE 6, 2019.
- (C) TRANSMITTED NOTICE WITH THE CLERK OF CHERRY HILL TOWNSHIP ON JUNE 6, 2019.

A roll call recorded the following Board Members as present:

| | |
|-----------------------|-----------------------|
| Mrs. Carol A. Matlack | Mrs. Jane Scarpellino |
| Mrs. Laurie Neary | Mrs. Ruth Schultz |
| Mr. David Rossi | Mrs. Sally Tong |
| Mrs. Lisa Saidel | Mr. Eric Goodwin |

Dr. Edward Wang – absent

Student Representatives:

| | |
|--------------------------------------|----------------------------------|
| Jacob Graff, H.S. East | Maria Mousa, H.S. West |
| Kartik Pejavara, H.S. East Alternate | Jack Begley, H.S. West Alternate |

Also in attendance were: Dr. J. Meloche, Mr. P. Green, Esq., Mrs. L. Shugars, Ms. N. Adrian, Mr. D. Bart, Mrs. L. Ridgway, Mrs. L. Weathington, Dr. F. Mahan and Mrs. B. Wilson.

Board of Education Work Session and Special Action Meeting Minutes
July 11, 2019

Mr. Goodwin read the following notice in accordance with the Open Public Meetings Act.

RESOLVED, PURSUANT TO THE OPEN PUBLIC MEETINGS ACT THAT THE BOARD MEETS IN CLOSED SESSION AT THIS TIME TO DISCUSS CONFIDENTIAL MATTERS PERTAINING TO STUDENT MATTERS, HUMAN RESOURCE MATTERS AND LEGAL MATTERS. IT IS EXPECTED THAT THE MATTERS DISCUSSED IN CLOSED SESSION SHALL BE MADE PUBLIC AS SOON AS THE NEED FOR CONFIDENTIALITY NO LONGER EXISTS.

Mr. Goodwin led the Pledge of Allegiance.

Mrs. Matlack made and Mrs. Saidel seconded a motion to adjourn to Executive Session for matters pertaining to student matters, human resource matters and legal matters at 6:03 P.M. All Board members present voted in favor of the motion.

Mr. Goodwin called the Board of Education Work Session and Special Action meeting to order in public session from the Executive Session at 7:05 P.M.

Dr. Meloche introduced the new student representatives to the Board from High School East and High School West.

Mr. Goodwin thanked Mr. Rossi for his service on the Board of Education.

Presentations:

Dr. Meloche and Mrs. Wilson presented certificates for the Presidential Scholar to Sophia Liang from High School East and the Spelling Bee Contest Champion, Shruthik Padhy from Rosa International Middle School.

Dr. Meloche and Mrs. Wilson, along with team coaches and building administrators, honored the following teams;

High School East Boys Tennis
Beck Middle School Baseball
High School West Girls Lacrosse

High School West Baseball
High School East Baseball

Correspondence:

Mrs. Saidel reported on the June 5, 2019 Camden County Educational Services Commission meeting she attended.

Public Comment:

The floor was opened for public comment. There being no public comment, Mr. Goodwin called the meeting to order for the purpose of considering and voting on the items presented on the Special Action Agenda which is incorporated as part of the minutes.

SPECIAL ACTION AGENDA

June 11, 2019

A. CURRICULUM & INSTRUCTION

Board Goals

- Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.
- Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.
- Enhance communication and relationships with internal and external stakeholders.
- Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year
2. Approval of Out of District Student Placements 2018-2019 School Year
3. Approval of Family Friendly Proposal for 2019-2020 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2019-2020 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|-------------------------|--|--|---|
| A | Farrah Mahan Malberg | 2019 Annual Visible Learning Conference Las Vegas, NV | 7/6-9/2019 <i>(previously approved 2/26/19)</i> | \$2,117.24 Registration/Travel/ Lodging/Mileage/ Tolls/Parking/Meals |

SPECIAL ACTION AGENDA

June 11, 2019

A. CURRICULUM & INSTRUCTION

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2019-2020 SCHOOL YEAR (continued)

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|--------------------------|---|--|---|
| B | Violeta Katsikis Malberg | 2019 Annual Visible Learning Conference Las Vegas, NV | 7/6-9/2019 <i>(previously approved 2/26/19)</i> | \$2,117.24 Registration/Travel/ Lodging/Mileage/ Tolls/Parking/Meals |
| C | Jared Peltzman Johnson | 2019 Annual Visible Learning Conference Las Vegas, NV | 7/6-9/2019 <i>(previously approved 2/26/19)</i> | \$2,117.30 Registration/Travel/ Lodging/Mileage/ Tolls/Parking/Meals |
| D | Gina Oh CHHS-East | 2019 LaSalle University Summer Institute Philadelphia, PA | 7/15-7/18/19 <i>(previously approved 3/26/19)</i> | \$1,416.52 Registration/Mileage/ Tolls Title IIA |

ITEM 2. APPROVAL OF OUT OF DISTRICT STUDENT PLACEMENTS FOR 2018-2019 SCHOOL YEAR

It is requested that the following out of district tuition contracts be submitted to the Board of Education for approval for the 2018-19 school year during the June 2019 cycle. There is 1 submission.

| Vendor | ID | Term | RSY | Amt |
|---------------|-----------|----------------|-------------|-------------|
| YALE | 3004617 | 5/1/19-6/30/19 | \$10,202.40 | \$10,202.40 |
| TOTAL | | | | \$10,202.40 |

Resolution #131-6'19

ITEM 3. APPROVAL OF FAMILY FRIENDLY PROPOSAL FOR 2019-2020 SCHOOL YEAR

It is recommended that the Family Friendly Proposal (renewal package) and acceptance of funding from the State of New Jersey be approved as submitted for the 2019-2020 school year.

Resolution #132-6'19

Motion: Mrs. Scarpellino Second: Mrs. Saidel Vote: Ayes - 8 No - 0
Dr. Wang – absent

SPECIAL ACTION AGENDA

June 11, 2019

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Bill List(s)
2. Resolution for the Award of Bids
3. Resolution to Approve the Submission for the 2019 Safety Grant Program

ITEM 1. APPROVAL OF BILL LIST(S)

It is recommended that the 1st Bill List(s) for June 11, 2019 in the amount(s) of \$6,873.14, the 2nd Bill List in the amount of \$1,790,843.32, and the 3rd Bill List in the amount of \$2,865.30 be approved as submitted.

It is recommended that the SACC Bill List for June 11, 2019 in the amount of \$ 17,400.66 be approved as submitted.

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

- a) #1920-14 TRANSPORTATION ATHLETICS – CHERRY HILL EAST HIGH SCHOOL 2019/2020 SCHOOL YEAR (5-23-2019)

RECOMMENDATION:

It is recommended that fifty-one (51) line items of athletic transportation for Cherry Hill High School East from BID #1920-14 – Transportation Athletics – 2019/2020 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

| Vendor | Line Items Awarded | Bid Award |
|---|---------------------------|-----------------------------|
| Hillman’s Bus Service, Co., West Berlin, NJ | 51 | \$21,719.27 ^{1, 2} |

¹Preliminary Amount – Actual Dollar Amount upon receipt of schedule

²3% bulk bid discount is reflected in total award.

Resolution #133-6’19

SPECIAL ACTION AGENDA

June 11, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS – (continued)

- b) #1920-15 TRANSPORTATION ATHLETICS – CHERRY HILL WEST HIGH SCHOOL 2019/2020 SCHOOL YEAR (5-23-2019)

RECOMMENDATION:

It is recommended that thirty-nine (39) line items of athletic transportation for Cherry Hill High School West from BID #1920-15 – Transportation Athletics – 2019/2020 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

| Vendor | Line Items Awarded | Bid Award |
|---|---------------------------|----------------------------|
| Hillman’s Bus Service, Co., West Berlin, NJ | 39 | \$17,668.55 ^{1,2} |

¹Preliminary Amount – Actual Dollar Amount upon receipt of schedule
²3% bulk bid discount is reflected in total award.

Resolution #134-6’19

- c) #1920-16 TRANSPORTATION ATHLETICS – BECK MIDDLE SCHOOL 2019/2020 SCHOOL YEAR (5-23-2019)

RECOMMENDATION:

It is recommended that ten (10) line items of athletic transportation for Beck Middle School from BID #1920-16 – Transportation Athletics – 2019/2020 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

| Vendor | Line Items Awarded | Bid Award |
|-----------------------------|---------------------------|-------------------------|
| McGough Bus Co., Sewell, NJ | 10 | \$5,478.00 ¹ |

¹Preliminary Amount – Actual Dollar Amount upon receipt of schedule

Resolution #135-6’19

- d) #1920-17 TRANSPORTATION ATHLETICS – CARUSI MIDDLE SCHOOL 2019/2020 SCHOOL YEAR (5-23-2019)

RECOMMENDATION:

It is recommended that ten (10) line items of athletic transportation for Carusi Middle School from BID #1920-17 – Transportation Athletics – 2019/2020 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

| Vendor | Line Items Awarded | Bid Award |
|-----------------------------|---------------------------|-------------------------|
| McGough Bus Co., Sewell, NJ | 10 | \$5,478.00 ¹ |

¹Preliminary Amount – Actual Dollar Amount upon receipt of schedule

Resolution #136-6’19

SPECIAL ACTION AGENDA

June 11, 2019

B. BUSINESS AND FACILITIES

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS – (continued)

- e) #1920-18 TRANSPORTATION ATHLETICS – ROSA MIDDLE SCHOOL
2019/2020 SCHOOL YEAR (5-23-2019)

RECOMMENDATION:

It is recommended that eleven (11) line items of athletic transportation for Rosa Middle School from BID #1920-18 – Transportation Athletics – 2019/2020 School Year, which were advertised and solicited, be awarded as follows based on the lowest responsive and responsible bidder.

| Vendor | Line Items Awarded | Bid Award |
|-----------------------------|---------------------------|-------------------------|
| McGough Bus Co., Sewell, NJ | 11 | \$5,976.00 ¹ |

¹Preliminary Amount – Actual Dollar Amount upon receipt of schedule

Resolution #137-6’19

**ITEM 3. RESOLUTION TO APPROVE THE SUBMISSION FOR THE 2019
SAFETY GRANT PROGRAM**

The Cherry Hill Board of Education hereby approves the submission of application for the 2019 Safety Grant Program through the New Jersey Schools Insurance Group’s Safety Grant an allotment in the amount of \$37,030.90 which will be used to purchase wireless megaphones, replacement walkie-talkies, lockdown blinds and crisis kits for each of the District’s nineteen (19) schools. Total cost is estimated at \$41,000.00.

Resolution #138-6’19

Motion: Mrs. Schultz Second: Mrs. Matlack Vote: Ayes - 8 No - 0
Dr. Wang – absent

Exceptions:

Item #1 Approval of Bill List (CDW-G, Inc.)

Motion: Mrs. Schultz Second: Mrs. Matlack Vote: Ayes - 7 No - 0-1*
Dr. Wang – absent

*Mrs. Saidel abstained due to a conflict of interest with CDW-G, Inc.

Item #1 Approval of Bill List (Bayada Home Health Care)

Motion: Mrs. Schultz Second: Mrs. Matlack Vote: Ayes - 7 No - 0-1*
Dr. Wang – absent

*Mrs. Schultz abstained due to a conflict of interest with Bayada Home Health Care.

SPECIAL ACTION AGENDA

June 11, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Termination of Employment—Certificated
2. Termination of Employment—Non-Certificated
3. Appointments—Certificated
4. Appointments—Non-Certificated
5. Contract Renewals—Certificated Staff
6. Assignment/Salary Change—Certificated
7. Assignment/Salary Change—Non-Certificated
8. Other Compensation—Certificated

ITEM 1. TERMINATION OF EMPLOYMENT—CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Location</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|-------------|-----------------|------------------------------|-----------------------|-------------------|
| Brian Zaun | CHHS East | Head Coach – Boys Volleyball | 7/01/19 | Declined Position |

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED

(a) Resignations

RECOMMENDATION:

Be it resolved the separation from employment of the following employees be approved for the reasons listed and all resignations listed are hereby accepted on the dates listed below.

| <u>Name</u> | <u>Location</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|---------------------|-----------------|-----------------------------------|-----------------------|---------------|
| Rosa Acevedo-Roldan | Cooper | Lead Cleaner | 7/02/19 | Personal |
| Shirley Armstrong | Johnson | SACC, Teacher II | 7/01/19 | Retirement |
| Kayla Conlan | Barclay | Educational Assistant | 7/01/19 | Personal |
| Clare Gillooly | Rosa | Exceptional Educational Assistant | 7/01/19 | Personal |

SPECIAL ACTION AGENDA

June 11, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. TERMINATION OF EMPLOYMENT—NON-CERTIFICATED- continued

(a) Resignations - continued

| <u>Name</u> | <u>Location</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Reason</u> |
|-------------------|-----------------|-----------------------|-----------------------|-----------------------|
| Rosemarie Maxwell | Kilmer | Lead Cleaner | 4/01/19 | Disability Retirement |
| Michael Roney | Harte | SACC, Aide II | 5/27/19 | Personal |
| Bryan Sands | Marlkress | Groundskeeper | 6/10/19 | Personal |
| Francis Schmutz | Harte/Knight | Educational Assistant | 7/01/19 | Personal |

ITEM 3. APPOINTMENTS—CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the person listed be approved for the position indicated in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Salary</u> |
|--------------------|--|-----------------------|-----------------------------------|
| Francesca Aldrich | Stockton – School Psychologist (Replacing T. Tomei-Culleton) | 7/01/19-6/30/20 | \$63,813 (Masters+30, Step 1) |
| Melissa Cattai | Kingston– Elementary School Teacher (Replacing E. Steidle) | 8/29/19-6/30/20 | \$54,321 (Masters, Step 2) |
| Robert DiMedio | CHHS West/CHHS East – Social Studies Teacher (Replacing J. DiAmicis) | 8/29/19-6/30/20 | \$63,467 (Masters+30, Step 11) |
| Esther Kang | District – ESL Teacher (New Position) | 8/29/19-6/30/20 | \$90,353 (Masters+30, Step 16) |
| Casey Lisowski | Kilmer/Johnson – Health & P.E Teacher (Replacing J. Lauk) | 8/29/19-6/30/20 | \$56,421 (Masters, Step 8) |
| Maria Rebstock | Kilmer – Teacher Coach (Replacing M. Kline) | 7/01/19-6/30/20 | \$111,066 (Masters, Step 18) |
| Anna Maria Sheehan | CHHS East – School Nurse (Replacing J. Atkins) | 8/29/19-6/30/20 | \$63,121 (Masters, Step 12) |
| Bryan Warner | District – Art Teacher (New Position) | 8/29/19-6/30/20 | \$58,662 (Masters, Step 4) |

SPECIAL ACTION AGENDA

June 11, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(b) Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed be approved for co-curricular positions in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Stipend</u> |
|---------------|--|-----------------------|----------------|
| Conor McVeigh | CHHS East – Assistant Coach, Girls Soccer (Fall) | 9/01/19-6/30/20 | \$5,725 |
| Brian Zaun | CHHS West – Head Coach, Girls Volleyball (Fall) | 9/01/19-6/30/20 | \$5,725 |

(c) Substitute Teachers

RECOMMENDATION:

Be it resolved that the persons listed (district educational assistant) be approved as substitute teachers effective 9/01/19-6/30/20.

| <u>Name</u> | <u>Name</u> |
|---------------|-------------------|
| Erin Crystall | Dana Kayser-Smith |

(d) Clinical Practicum

RECOMMENDATION:

Be it resolved that the persons listed be approved for a School Nurse clinical practicum in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Nurse/School</u> |
|---------------|---------------------------|------------------------|---------------------------------|
| Maria Addison | Rutgers | 9/03/19-12/11/19 | Lynn Richter/Woodcrest |

(e) Field Experience

RECOMMENDATION:

Be it resolved that the persons listed be approved for field experience in accord with the data presented.

| <u>Name</u> | <u>College/University</u> | <u>Effective Dates</u> | <u>Cooperating Teacher/School</u> |
|-------------|---------------------------|------------------------|-----------------------------------|
| Maura Ryan | Rowan | 7/02/19-7/29/19 | Angela Naccarato/Johnson |

SPECIAL ACTION AGENDA

June 11, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(f) Summer Music Enrichment Program

RECOMMENDATION:

Be it resolved that the persons listed be approved as teachers and substitute teachers (as needed) for summer music enrichment program at the rate of \$45.20/hr. in accord with the data presented.

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> | <u>Not to Exceed # of hours</u> |
|--------------------|--------------------------------|-----------------------|-------------------------------------|
| Timothy Keleher | Program Director | 3/04/19-8/01/19 | 60 |
| Lisa Badger | Instrumental Music Instruction | 7/01/19-8/01/19 | 52 |
| Christine Macaulay | Instrumental Music Instruction | 7/01/19-8/01/19 | 52 |
| Timothy Keleher | Instrumental Music Instruction | 7/01/19-8/01/19 | 52 |
| Giacinta Walton | Substitute | 7/01/19-8/01/19 | 52 |

(g) Title I Summer Academy-Wrap Around and Child Care

RECOMMENDATION:

Be it resolved that the persons listed be approved for the wrap around and child care program at Paine Elementary School effective 7/08/19 – 8/01/19 (including a planning session on 6/25/19).

Supervisor – (#20-233-200-101-58-0140)

| <u>Name</u> | <u>Hourly Rate</u> |
|-------------------|--------------------|
| Michael Melograna | \$22.46 |

Nurses – Hourly Rate \$45.20 – (#20-233-200-101-99-0140)

| <u>Name</u> | <u>Name</u> | <u>Name</u> |
|-----------------|---------------------------|-----------------------------|
| Lee Anne Keesal | Lynn Richter (Substitute) | Beverly Thomas (Substitute) |

Teachers – Hourly Rate \$15.20 – (#20-233-100-101-58-0140)

| <u>Name</u> | <u>Name</u> |
|---------------------------|-----------------------------|
| Kelly Bass (Substitute) | Kimberly Davies |
| Deana Deller | Timothy Dempster |
| Michael Jankaitis | Gloria Miller |
| Myra Nicoletti | Melissa Santiago |
| Karla Smith | David Sonnheim (Substitute) |
| Eileen Steidle | Alex Tedesco |
| Jasmine Vale (Substitute) | |

SPECIAL ACTION AGENDA

June 11, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(h) Summer Enrichment Camp-Nurses

RECOMMENDATION:

Be it resolved that the nurses listed be approved for summer enrichment camp at Woodcrest Elementary School effective 6/24/19-8/15/19 (including a meeting on 6/12/19) at the rate of \$45.20/hr in accord with the data presented.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|----------------|--------------|-----------------------|----------------|
| LeeAnne Keesal | Lynn Richter | Marci Shapiro-Goldman | Beverly Thomas |

(i) Summer Enrichment Camp-Substitute Nurses

RECOMMENDATION:

Be it resolved that the persons listed be approved as substitute nurses for summer enrichment camp at Woodcrest Elementary School effective 6/24/19-8/15/19 (including a meeting on 6/12/19) at the rate of \$175.00/day.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|--------------------|------------------|---------------------|--------------------|
| Allison Balmer | Laura Bennett | Kathleen Butler | Louis Calabrese |
| Diana Chiu | Maureen Chorney | Michelle Cohen | Caroline Collins |
| Jessica Giampietro | Andrea Gurst | Susan Jones | Kayla Livecchi |
| Erica Martin | Arcilia Ortiz | Susan O’Toole Bruce | Sherri Pfeffer |
| Susanne Pizzutilla | Sarah Rodriguez | Lois Shaya | Anna Maria Sheehan |
| Gabrielle Steich | Randall Yingling | Debbie Weinstock | |

(j) Summer Enrichment – HIB Coordinator

RECOMMENDATION:

Be it resolved that Jennifer DiStefano be approved as the HIB Coordinator for the Summer Program at Woodcrest Elementary School effective 6/24/19-8/15/19 (including a meeting on 6/12/19) at the rate of \$71.42/hr.

(k) Summer Enrichment Camp-Site Supervisor

RECOMMENDATION:

Be it resolved that Kathleen McEleney be approved as site supervisor, for summer enrichment camp, at Woodcrest Elementary School effective 6/24/19-8/15/19 (including a meeting on 6/12/19) at the rate of \$22.46/hour in accord with the data presented.

SPECIAL ACTION AGENDA

June 11, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 3. APPOINTMENTS—CERTIFICATED – continued

(l) Summer Enrichment Camp-Teachers

RECOMMENDATION:

Be it resolved that the teachers listed be approved for summer enrichment camp at Woodcrest Elementary School effective 6/24/19-8/15/19 (including a meeting on 6/12/19) in accord with the data presented.

| <u>Name</u> | <u>Hourly Rate</u> | <u>Name</u> | <u>Hourly Rate</u> |
|--------------------|--------------------|--------------------|--------------------|
| Kelly Bass | \$15.20 | Michael Brown | \$17.46 |
| Lisa Campisi | \$16.77 | Andrew Daly | \$12.65 |
| Kimberly Davies | \$15.20 | Deana Deller | \$15.20 |
| Hilary Gill | \$15.20 | Kristen Hildebrand | \$15.20 |
| Andreanna Katsikis | \$15.20 | Chelsea Monahan | \$15.20 |
| Jane Rickansrud | \$15.20 | Jodi Rosenfeld | \$19.47 |
| David Sonnheim | \$17.81 | Michael Surrency | \$15.20 |
| Alex Tedesco | \$15.81 | Jasmine Vale | \$15.20 |

ITEM 4. APPOINTMENTS—NON-CERTIFICATED

(a) Regular

RECOMMENDATION:

Be it resolved that the persons listed be approved for the 2018-19 and 2019-20 school years in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> | <u>Hourly Rate/Salary</u> |
|--------------------|--|-----------------------|---------------------------|
| Richard Derer | Marlkress – Groundskeeper (Replacing A. Linder) | On or about | \$29,500 |
| | | 6/12/19-6/30/19 | Prorated |
| Rashad Eric Majied | Paine – Educational Assistant (Replacing L. Jay – 32.5 hrs./wk.) | 7/01/19-6/30/20 | \$29,500 |
| | | 9/01/19-6/30/20 | \$11.37 |
| Margarita Romero | CHHS West – Secretary (Replacing M. Litteral) | 7/01/19-6/30/20 | \$41,302 |

SPECIAL ACTION AGENDA

June 11, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 4. APPOINTMENTS—NON-CERTIFICATED - continued

(b) Summer Enrichment Camp-Teachers/Teachers II/Aide

RECOMMENDATION:

Be it resolved that the persons listed be approved for summer enrichment camp at Woodcrest Elementary School 6/24/19-8/15/19 (including a meeting on 6/12/19) in accord with the data presented.

| <u>Name</u> | <u>Position</u> | <u>Hourly Rate*</u> |
|------------------------|-----------------|---------------------|
| Donna Cooke | Teacher | \$15.81 |
| Armani Cruz | Teacher | \$15.20 |
| Erin Crystall | Teacher | \$12.65 |
| Rebecca Devine | Teacher | \$14.62 |
| Jessica Filipponi | Teacher | \$18.34 |
| Dolores Franquiz | Teacher | \$17.46 |
| Nicole Gauntt | Teacher | \$19.00 |
| Barbara Hunter | Teacher | \$14.62 |
| Katherine Margiotti | Teacher | \$14.62 |
| Jenny Matthews | Teacher | \$12.65 |
| Elizabeth Shannon | Teacher | \$15.81 |
| Margaret Weber | Teacher | \$12.65 |
| Maureen Barreras | Teacher II | \$13.12 |
| Paul Crozier | Teacher II | \$11.00 |
| Anna DeMarco | Teacher II | \$18.34 |
| Doris Giuffre | Teacher II | \$11.55 |
| Diane Greenberg | Teacher II | \$11.55 |
| Marie Hayes | Teacher II | \$11.00 |
| Nijah McKay | Teacher II | \$15.53 |
| Christian Panus | Teacher II | \$11.00 |
| Susan Stoots-Dickinson | Teacher II | \$12.13 |
| Laurie Weiss | Teacher II | \$13.12 |
| Donna Yokel | Teacher II | \$11.55 |
| Shay Reynolds | Program Aide | \$9.37 |

*Rate may be adjusted pending BOE approval of 19-20 hourly rate

(c) ESY Summer Program

RECOMMENDATION:

Be it resolved that the persons listed be approved for the ESY Summer Program as educational assistants effective 6/25/19-8/05/19.

| <u>Name</u> | <u>Hourly Rate</u> | <u>Name</u> | <u>Hourly Rate</u> |
|----------------|--------------------|-------------|--------------------|
| Cathleen Clark | \$18.25 | Elba Fekete | \$11.57 |
| Nancy Puche | \$20.21 | Lori Sky | \$11.57 |

SPECIAL ACTION AGENDA

June 11, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 5. CONTRACT RENEWALS—CERTIFICATED STAFF

(a) Athletic and Co-Curricular

RECOMMENDATION:

Be it resolved that the persons listed in the report on file in the office of Human Resources dated June 3, 2019, which shall become a part of the official minutes of this meeting, be reemployed for the 2019-20 school year.

ITEM 6. ASSIGNMENT/SALARY CHANGE—CERTIFICATED

(a) Salary Adjustment

RECOMMENDATION:

Be it resolved that the salary of the person listed, district Principal be adjusted in accord with the data presented effective 7/01/19-6/30/20.

| <u>Name</u> | <u>From</u> | <u>To</u> |
|-------------|-------------|-----------|
| Neil Burti | \$153,709 | \$157,120 |

ITEM 7. ASSIGNMENT/SALARY CHANGE—NON-CERTIFICATED

(a) Reassignment

RECOMMENDATION:

Be it resolved that the persons listed be reassigned for the 2019-20 school year at the same salaries previously approved for the 2019-20 school year.

| <u>Name</u> | <u>From</u> | <u>To</u> |
|----------------|---|---|
| Sandra Bennett | Beck – Exceptional Educational Assistant | Rosa – Exceptional Educational Assistant |
| Donna Tkacz* | Kilmer – Secretary to the Principal | CHHS West – Secretary |
| Margaret Weber | Kilmer - Exceptional Educational Assistant (\$13.00/hr. – 30hrs/wk) | Kilmer - Educational Assistant (\$11.57/hr. – 30hrs/wk) |

*Effective 8/01/2019

SPECIAL ACTION AGENDA

June 11, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 8. OTHER COMPENSATION—CERTIFICATED

(a) Payment for Additional Class

RECOMMENDATION:

Be it resolved that the persons listed be approved for teaching an additional class in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>School</u> | <u>Effective Dates</u> | <u>Amount</u> |
|--------------------|-------------------|---------------|------------------------|---------------|
| Anthony Maniscalco | English | CHHS East | 5/17/19-6/21/19 | \$1,519 |

(b) Flex Options

RECOMMENDATION:

Be it resolved that the persons listed be approved to facilitate professional development sessions on approved topics on 6/24/19 at the rate of \$53.56/hr. Monies budgeted from account #20-273-200-101-99-0101.

| <u>Name</u> | <u>Name</u> | <u>Name</u> | <u>Name</u> |
|--------------|-------------|-------------------|----------------|
| Jennifer Cyr | Katie Foley | Kimberly Redfearn | Jodi Rosenfeld |

Motion Mrs. Saidel Second Mrs. Matlack Vote Ayes - 8 No - 0
Dr. Wang – absent

SPECIAL ACTION AGENDA

June 11, 2019

D. POLICIES & LEGISLATION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Harassment/Intimidation/Bullying Investigation Decisions
2. Approval of Harassment/Intimidation/Bullying Hearing Decision

ITEM 1. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING INVESTIGATION DECISIONS

Be it Resolved, that the Cherry Hill Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent’s determination in the following student HIB investigation:

| <u>Incident Report No.</u> | <u>Board Determination</u> | <u>Incident Report No.</u> | <u>Board Determination</u> | <u>Incident Report No.</u> | <u>Board Determination</u> |
|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| 200685 | Affirmed | 201103 | Affirmed | 201218 | Affirmed |
| 200690 | Affirmed | 201135 | Affirmed | 201272 | Affirmed |
| 201079 | Affirmed | 201146 | Affirmed | 201289 | Affirmed |
| 201085 | Affirmed | 18-19-01 | Affirmed | 18-19-02 | Affirmed |

ITEM 2. APPROVAL OF HARASSMENT/INTIMIDATION/BULLYING HEARING DECISION

Resolved, that the Cherry Hill Board of Education approves and adopts the written HIB appeal decision in HIB Incident Number 198163, affirming the Board’s prior determination that the actions did constitute HIB, and directs the Superintendent to provide a copy of the decision to the parents of the affected pupils.

Motion Mrs. Scarpellino Second Mrs. Neary Vote Ayes - 7 No - 0-1*
Mrs. Tong abstained due to a conflict of interest.
Dr. Wang – absent

SPECIAL ACTION AGENDA

June 11, 2019

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

NO ITEMS

Board of Education Work Session and Special Action Meeting Minutes
July 11, 2019

Mr. Goodwin called the Board Work Session to order from the Special Action meeting.

The proposed Action Agenda for June 25, 2019 which is included as Appendix A was reviewed. The Board agreed to move the items on the agenda.

New Business:

Mr. Goodwin opened the floor for a second public comment.

Second Public Comment:

Rick Short commented on the activities fees, the alternate lunch offering and the Alyssa Law requirements.

Yoni Yares thanked Mr. Rossi for his service, commented on moving the Board meetings to East or West auditoriums.

Anne Einhorn commented on construction management services and the outstanding balances of students.

Jeff Potowitz commented on alternatives to property taxes for school funding and State funding for the District.

Ben Ovadia commented on live streaming the committee meetings and tuna fish lunch alternatives.

Dr. Meloche provided clarification of the alternate lunch programs. Mr. Goodwin provided some clarification on live streaming committee meetings.

Mr. Goodwin called the meeting to order from the recess for public comment.

Mr. Rossi made and Mrs. Matlack seconded a motion to adjourn at 8:54 P.M. All Board members present voted in favor of the motion.

Respectfully submitted,



Lynn E. Shugars
Assistant Superintendent
Business/Board Secretary

APPENDIX A

BOARD WORK SESSION

June 11, 2019

A. CURRICULUM & INSTRUCTION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year

ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS FOR THE 2019-2020 SCHOOL YEAR

WHEREAS, certain Cherry Hill School District employees have requested authorization to attend the conference(s)/workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee’s current responsibilities and the District’s professional development plan, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the Board hereby determines that the estimated expenses related to the authorized travel listed below are justified and THEREFORE authorizes payment of any registration fees and reimbursement of statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of N.J.S.A. 18A:11-12, the District’s travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with guidelines established by the federal Office of Management and Budget:

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|----------------------------|---|----------------|-------------------------------|
| A | Julie Schneider West | Philadelphia Cognitive Academic Language Philadelphia, PA | 7/22 – 7/26/19 | \$750.00 Registration |
| B | Joyce D’Alessandro West | Philadelphia Cognitive Academic Language Philadelphia, PA | 7/22 – 7/26/19 | \$750.00 Registration |

BOARD WORK SESSION

June 11, 2019

A. CURRICULUM & INSTRUCTION

**ITEM 1. APPROVAL OF ATTENDANCE AT CONFERENCES AND WORKSHOPS
FOR THE 2019-2020 SCHOOL YEAR (continued)**

| <u>#</u> | <u>NAME</u> | <u>CONFERENCE</u> | <u>DATE</u> | <u>COST NOT TO EXCEED</u> |
|----------|--|--|---------------|--------------------------------------|
| C | Elizabeth Gallagher Camden Catholic | AP Summer Institute Camden, NJ | 8/5 – 8/8/19 | \$995.00 Registration Title II |
| D | Nancy Werner Kaiser Camden Catholic | AP Summer Institute Camden, NJ | 8/5 – 8/8/19 | \$995.00 Registration Title II |
| E | Derrick Levine Camden Catholic | Restorative Justice in Schools Online Course | 7/8 – 7/31/19 | \$495 Registration Title II |

BOARD WORK SESSION

June 11, 2019

B. BUSINESS AND FACILITIES

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

A. Approval of Appointments

1. Financial Reports
2. Resolution for the Award of Bids
3. Resolution for the Award of Transportation
4. Resolution for the Appointment of Food Service Management Company
5. Resolution Approving Increase in Meal Prices for the 2019/2020 School Year
6. Acceptance of Donations

A. APPROVAL OF APPOINTMENTS

1. Solicitor

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A: 18A-1, et seq) authorized the awarding of a contract for “Professional Services” without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Township of Cherry Hill, County of Camden, that Paul Green, of the law firm of Schenck, Price, Smith & King, LLP (“SPSK”), 220 Park Avenue, Florham Park, New Jersey 07932, be appointed the Solicitor of this Board for the period July 1, 2019 through June 30, 2020 to provide comprehensive legal services ordinarily provided by an Attorney at Law of the State of New Jersey in accordance with the terms and conditions more specifically set forth in the Retainer Agreement between the parties. Said Paul Green, is a person authorized by law to practice a recognized profession in the State of New Jersey, which practice is regulated by the laws of this State, to wit; the profession of law. These professional services are necessary and are required by the Board of Education; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

BOARD WORK SESSION

June 11, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

2. Architect of Record

WHEREAS, the Public School Contracts Law (N.J.S.A. 18A:18A-1 *et seq*) authorizes the awarding of a contract for “Professional Services” without competitive bidding.

NOW, THEREFORE, BE IT RESOLVED that the firm of Becica Associates, LLC, 500 S. Kings Hwy., Cherry Hill, NJ is hereby appointed as Architect of Record to the District commencing July 1, 2019, through June 30, 2020.

This effort and additional services will be performed on a pre-determined fixed fee and/or time and material basis in accordance with the schedule of rates presented in their 2019 proposal.

3. Auditor

WHEREAS, the Cherry Hill Board of Education (“Board”) is required by law to appoint a licensed public school accountant to conduct its annual audit, and requires the provision of other accounting services; and

WHEREAS, the firm of Holman Frenia Allison, P.C is a licensed public school accountant qualified to perform the required services; and

WHEREAS, the Board acknowledges the receipt, review and evaluation of Holman Frenia Allison’s external peer/quality report and letter of comment as required by *N.J.A.C. 6A:23-2.2(i)*; and

WHEREAS, the services to be rendered are professional services pursuant to *N.J.S.A. 18A:18A-5*, in that they are to be performed by persons authorized by law to practice a recognized profession and whose practice is regulated by law, and therefore a contract for said services may be negotiated and awarded without public bidding; and

WHEREAS, these professional services are necessary and are required by the Board of Education;

NOW, THEREFORE, BE IT

RESOLVED by the Cherry Hill Board of Education that Michael Holt, CPA, RMA, PSA of Holman Frenia Allison, P.C, 618 Stokes Road, Medford New Jersey, be appointed the Public School Accountant of this Board beginning July 1, 2019 until June 30, 2020 to perform the professional services ordinarily provided by a New Jersey Licensed Public School Accountant, including the examination of the financial statements of the Board of Education for the fiscal year ending June 30, 2019 and performance of the annual audit required by law, and to receive such compensation as may be reasonable for such services, but not to exceed Eighty eight Thousand, Five Hundred (\$88,500) Dollars; and be it

BOARD WORK SESSION

June 11, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

3. Auditor - continued

FURTHER RESOLVED, that the Board President is hereby authorized to execute all necessary contracts and documentation to effectuate the provision of the Services, contingent upon the approval of the contents and form of such contracts and documentation by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

4. Resolution Authorizing a Professional Service Agreement with TTI Environmental, Inc. For Provision of Environmental Services

WHEREAS, the Cherry Hill Board of Education requires the services of an appropriately licensed and qualified environmental services company to provide industrial hygiene services, environmental consulting, and safety and health training services; and

WHEREAS, the Board has previously engaged the services of TTI Environmental, Inc. (“TTI”) to provide such services, and finds that continuing the services of TTI Environmental, Inc. will result in the provision of the required services in an efficient and cost effective manner; and

WHEREAS, TTI Environmental, Inc. is qualified to provide the services, which constitute professional services within the meaning of the Public School Contracts Law; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5a(1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor;

BOARD WORK SESSION

June 11, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

4. Resolution Authorizing a Professional Service Agreement with TTI Environmental, Inc. For Provision of Environmental Services – continued

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education awards a non-exclusive contract to TTI Environmental, Inc. for the period July 2019 to September 2019 for the provision of industrial hygiene services relating to asbestos and indoor air quality monitoring and sampling, environmental consulting, and safety and health training services, on a time and materials basis in accordance with TTI Environmental, Inc.’s proposal dated May 28, 2019; and be it

FURTHER RESOLVED, that the Board President and Assistant Superintendent-Business/Board Secretary are authorized to execute the contract with TTI Environmental, Inc.; and be it

FURTHER RESOLVED, that the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5a.(1)*.

5. Insurance Broker of Record

It is recommended that Conner Strong & Buckelew, 401 Route 73 North, Marlton, NJ be appointed Insurance Broker of Record for the Board of Education for a term commencing July 1, 2019 through June 30, 2020.

6. Resolution to Approve School Physician

WHEREAS, The Cherry Hill Board of Education (the “Board”) has determined that it is necessary to retain the services of a school physician to serve as the District’s Medical Inspector; and

WHEREAS, said services are in the nature of professional services pursuant to *N.J.S.A. 18A:18A-5* and, therefore, a contract for said services may be negotiated and awarded without public bidding; and

WHEREAS, the Board has determined that Virtua Health (“Virtua”) is qualified to provide such services, and that appointment of such firm is in the best interest of the School District and will result in provision of the highest quality services at a fair and competitive price;

NOW, THEREFORE, BE IT RESOLVED, that the Cherry Hill Board of Education approves a professional services contract between the Board and Virtua to serve as the District’s Medical Inspector pursuant to *N.J.S.A. 18A:40-1* for the term of July 1, 2019 through June 30, 2020, at an annual fee of \$20,000 plus a fee of \$200 per physician per game for physician services at home football games; and be it

BOARD WORK SESSION

June 11, 2019

B. BUSINESS AND FACILITIES

A. APPROVAL OF APPOINTMENTS - continued

6. Resolution to Approve School Physician – continued

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Virtua upon final approval of the form of contract by the Board Solicitor; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

BOARD WORK SESSION

June 11, 2019

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS

a) **BOARD SECRETARY'S CERTIFICATION FOR APRIL 2019**

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of April 30, 2019 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Cherry Hill Board of Education pursuant to N.J.S.A. 18A:17-36 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6:23-2.12 (a) 1.

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Cherry Hill Board of Education certifies that as of April 30, 2019 and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16:10 the Board Secretary certifies that anticipated revenue has changed for the month ending April 2019 as follows:

| | |
|--------------|--------------|
| Increase \$0 | Decrease \$0 |
|--------------|--------------|

b) **TREASURER'S REPORT FOR APRIL 2019**

The Board Secretary further certifies that as of April 30, 2019 that the Treasurer's Report is in accordance with 18A:17-36 and 18A:17-9. The Treasurer's Report and the Secretary's Report are in agreement for the month of April 2019.

c) **LINE ITEM TRANSFER REPORTS FOR THE MONTH OF APRIL 2019**

It is recommended that the 2018/2019 Budget be revised by the transfer of funds between line items as listed on the monthly transfer report.

d) **FOOD SERVICE OPERATING STATEMENT FOR APRIL 2019**

It is recommended that the Operating Statement for Cherry Hill Food Services for the month ending April 2019 be accepted as submitted.

e) **SACC FINANCIAL REPORT FOR APRIL 2019**

It is recommended that the Financial Report for the Cherry Hill School Age Child Care Program for the months of April 2019 be accepted as submitted.

BOARD WORK SESSION

June 11, 2019

B. BUSINESS AND FACILITIES

ITEM 1. FINANCIAL REPORTS – continued

f) DISBURSEMENT OF FUNDS

| <u>FUND</u> | <u>AMOUNT</u> | <u>REPORT DATED</u> |
|----------------|---------------|-----------------------------|
| Payroll & FICA | \$ | Payroll Dates: /19 & /19 |
| Food Service | \$ | /19 |
| Total | \$ | |

g) APPROVAL OF BILL LIST(S)

It is recommended that the Bill List(s) for June 25, 2019 in the amount(s) of \$ be approved as submitted.

It is recommended that the SACC Bill List(s) for June 25, 2019 in the amount(s) of \$ be approved as submitted.

ITEM 2. RESOLUTION FOR THE AWARD OF BIDS

a) #1920-20 – AUDITORIUM WALL REPAIR PHASE I – PARAPET (6-18-19)

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW. Bid opens June 18, 2019.

b) #1920-21- FIRE AND SECURITY ALARM SYSTEMS MONITORING, TESTING, INSPECTIONS, MAINTENANCE AND REPAIRS (6-21-19)

INFORMATION TO BE READY FOR ACTION MEETING PENDING REVIEW. Bid opens June 21, 2019.

BOARD WORK SESSION

June 11, 2019

B. BUSINESS AND FACILITIES

ITEM 3. RESOLUTION FOR THE AWARD TRANSPORTATION

a) Y.A.L.E. SCHOOL (CHERRY HILL) - ESY

RECOMMENDATION:

Quotes were solicited with the low quote awarded. It is recommended that administrative approval be granted for the following route(s):

| School | Route | Original Route | Bus Company | # of students | Effective Date | # Days | Route Cost per diem | Aide Cost per diem | Total Cost |
|-------------------------------|--------|----------------|-------------------------|---------------|----------------|--------|---------------------|----------------------------|-------------|
| Y.A.L.E. School (Cherry Hill) | QS-YC3 | n/a | West Berlin Bus Service | 8 | 7/8/19-8/16/19 | 30 | \$298.00 | \$45.00 (per Aide/2 Aides) | \$11,640.00 |

b) McKINNEY-VENTO / DCP&P - ESY

RECOMMENDATION:

Quotes were solicited by the Transportation Department with the low quote awarded. It is recommended that administrative approval be granted for the following route to transport McKinney-Vento / DCP&P student(s):

| School | Route | Transport From | Bus Company | # of students | Effective Date | # Days | Route Cost per diem | Aide Cost per diem | Total Cost |
|------------------------------------|--------|-----------------------------------|-------------------------|---------------|----------------------------------|--------|---------------------|--------------------|------------|
| James H. Johnson Elementary School | QS-J27 | Willingboro, NJ / Maple Shade, NJ | West Berlin Bus Service | 2 | 7/1/19-8/5/19 (Mon.-Thurs. Only) | 20 | \$289.00 | N/A | \$5,780.00 |

c) JOINTURE – ESY

RECOMMENDATION:

It is recommended that prior administrative approval be ratified for the following:

| School | Route | Joiner District | Bus Company | # of students | Effective Date | # Days | Route Cost per diem | Aide Cost per diem | Total Cost Receivable |
|---------------------------------|--------|---------------------------------|--------------------------|---------------|----------------|--------|---------------------|--------------------|-----------------------|
| Burlington County Special Svcs. | S-BCS2 | Freehold Regional H.S. District | Laurel Enterprises, Inc. | 1 | 7/2/19-7/31/19 | 20 | \$60.00 | \$40.00 | \$2,000.00 |

BOARD WORK SESSION

June 11, 2019

B. BUSINESS AND FACILITIES

ITEM 4. RESOLUTION FOR THE APPOINTMENT OF FOOD SERVICE MANAGEMENT COMPANY

ITEM 5. RESOLUTION APPROVING INCREASE IN MEAL PRICES FOR THE 2019/2020 SCHOOL YEAR

INFORMATION FOR ITEM 4 and 5 TO BE READY FOR ACTION MEETING PENDING REVIEW.

ITEM 6. ACCEPTANCE OF DONATIONS

| <u>SCHOOL</u> | <u>DONATION</u> | <u>GROUP OFFERING DONATION</u> | <u>VALUE</u> |
|----------------------|---|---------------------------------------|---------------------|
| West | Monetary- to be used for a partnership to fund a "Run With Us Not Away From Us" program | Cherry Hill Police Department | \$5,000.00 |
| Kingston | Monetary- to be used for outdoor classroom fencing | Kingston PTA | \$4,400.00 |

*Unexpended funds will be returned to Cherry Hill Education Foundation

BOARD WORK SESSION

June 11, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Leaves of Absence—Certificated
2. Leaves of Absence—Non-Certificated
3. First Reading of New Policy
4. Approval of Job Description

ITEM 1. LEAVES OF ABSENCE—CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|--------------------|--------------------------------|---|
| Deborah Address | Woodcrest – Special Education | Leave with pay 5/13/19-5/17/19 |
| Natalie Alonso | Rosa – Guidance Counselor | Leave with pay 8/29/19-8/30/19; Leave without pay 9/02/19-10/31/19 |
| Denise Augustyn | Carusi – World Language | Leave with pay 6/03/19-6/30/19 |
| Kelly Falat | CHHS East – English | Leave with pay 4/16/19-6/03/19; Leave without pay 6/04/19-6/30/19 (Revised for dates) |
| Juliane Lane | Beck – Guidance Counselor | Leave without pay 5/20/19-5/31/19 |
| Maryellen Macleon | Kilmer – 1 st Grade | Leave with pay 5/13/19-6/30/19; Leave with pay 8/29/19-9/19/19; Leave without pay 9/20/19-TBD |
| Deborah Nemerofsky | Beck – Science Teacher | Leave with pay 5/16/19-5/27/19 |

BOARD WORK SESSION

June 11, 2019

C. HUMAN RESOURCES/NEGOTIATIONS

ITEM 2. LEAVES OF ABSENCE—NON-CERTIFICATED

(a) Leave of Absence, With/Without Pay

RECOMMENDATION:

Be it resolved that the persons listed be approved for a leave of absence, with/without pay in accord with the data presented.

| <u>Name</u> | <u>Assignment</u> | <u>Effective Date</u> |
|-------------------|---|---|
| Lucila Bran | Stockton – Educational Assistant | Leave without pay 5/31/19-6/14/19 |
| Candida Hernandez | Stockton – Lead Cleaner | Leave with pay 5/17/19-6/07/19 |
| Kristen Kelichner | Woodcrest – EDCC, Teacher II | Leave with pay 5/15/19-6/06/19; Leave without pay 6/07/19-6/14/19 (Revised for dates) |
| Chanette Orange | Cooper – SACC, Assistant Coordinator | Leave with pay 3/25/19-TBD (Revised for dates) |
| Deborah Tackett | Malberg – Administrative Assistant | Intermittent leave with pay 6/13/19- 9/12/19 (Dates extended) |
| Hui Yang | Barclay – Educational Assistant | Leave with pay 9/03/19-9/26/19; Leave without pay 9/27/19-12/19/19 |

ITEM 3. FIRST READING OF NEW POLICY

RECOMMENDATION:

Be it resolved that the policy listed be approved for first reading as presented.

| <u>Draft Policy Number</u> | <u>Title</u> |
|----------------------------|---|
| 3125.4 | Employment of Long Term Substitutes or Replacement Teachers |

ITEM 4. APPROVAL OF JOB DESCRIPTION

RECOMMENDATION:

Be it resolved that the job description listed be approved as presented effective 6/26/19.

- Long-Term Substitute/Replacement Teacher

BOARD WORK SESSION

June 11, 2019

D. POLICIES & LEGISLATION

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

NO ITEMS

BOARD WORK SESSION

June 11, 2019

E. STRATEGIC PLANNING

Board Goals

- **Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.**
- **Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.**
- **Enhance communication and relationships with internal and external stakeholders.**
- **Create an actionable plan, “Bond 2018,” to continually update items included in the 2018 bond referendum.**

The Superintendent recommends the following:

1. Cherry Hill Public Schools Board Goals 2019-2020

Cherry Hill Public Schools Board Goals 2019-2020

We shall provide all children with an education that develops open-minded thinkers with the strong academic and interpersonal skills to thrive in an ever-changing world and make it a better place for all.

1. Continue to improve student achievement at all grade levels for all students and decrease achievement gaps where they exist.

Within the 2019-2020 academic year the following measurable actions will be addressed:

- Analyze the data from the spring 2019 administration of the NJSLA assessment to identify areas of improved student achievement and the decreasing of achievement gaps
 - Identify achievement gaps based upon demographic groups
 - Each elementary, middle, and high school will develop building based goals and implement action plans related to the district goal that are specific, measurable, attainable, results oriented and time bound

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- Analyze the assessment data from the Cherry Hill English Language Arts grade level benchmarks and the Cherry Hill Mathematics grade level/course benchmarks to identify areas of improved student achievement and the decreasing of achievement gaps
 - Identify achievement gaps based upon demographic groups
 - Each elementary, middle, and high school will develop building based goals and implement action plans related to the district goal that are specific, measurable, attainable, results oriented and time bound
 - Building based goals and action plans will be presented to the Board of Education at the December C&I meeting and results will be presented to the Board of Education at the June C&I meeting
- Monitor the Blueprint for Student Success, with a focus upon
 - Full Day Kindergarten Implementation
 - The district's World Language Program, grades K-12
 - With a specific focus on Middle School World Language
 - With a specific focus on year two implementation of Chinese
 - The completion of the Middle Level Committee's work, including the development of a new master schedule
 - Analysis and revision of the high school level Course of Study Booklet
 - Analysis of the high school level's use and application of final examinations
- Monitor the implementation of the district's instructional model, focusing on pedagogical practice and defining expected outcomes
 - Continuation of learning walkthroughs at each school
 - Implementation and restructuring of the administrative clusters at the middle level and high school level, continuation of the administrative clusters at the elementary level
- Create opportunities at each school to nurture and to document Student Voice

2. Create a cost-effective budget that provides for educational resources as well as preventive maintenance and ongoing facilities improvement in all schools.

Within the 2019-2020 academic year the following measureable actions will be addressed:

- Implement a district wide online payment system
- Develop and begin implementation of a multiyear comprehensive maintenance plan for the district
- Develop and begin implementation of a comprehensive school refurbishment plan for the district
- Review current professional services contracts, develop and begin implementation of a schedule for Request for Proposals (RFP)
- Complete transition to an online board meeting format for agendas

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3. Enhance communication and relationships with internal and external stakeholders.

Within the 2019-2020 academic year the following measureable actions will be addressed:

- Measure the effectiveness of the dissemination of information through the use of analytics
- Continue to provide opportunities for input and feedback from stakeholders, through multiple inlets
- Continue to reexamine, expand, and refine the district's electronic presence
 - Develop and begin implementation of plan to revise the structure and efficiency of the district and school webpages
- Promote shared ethical and performance values visibly and comprehensively for students and staff through the district's Cultural Proficiency, Equity and Character Education work
 - Continue implementation of the 5-year plan, with regular updates to the community
- Create and disseminate a State of the District Publication to be presented to community in November 2019

4. Create an actionable plan to develop a bond referendum to address building infrastructure, security, and health & safety needs

Within the 2019-2020 academic year the following measureable actions will be addressed:

- Review the recommendations of the Ad Hoc Committee that were presented to the Board of Education on May 28, 2019
- Compare new construction of schools to rehabilitation and renovation of schools
- Explore pros and cons of consolidating and redistricting schools
- Create avenues for two way input for the bond
- Determine the best month for a successful referendum vote and publicize why
- Develop a district Alternative Funding Committee and a district Safety & Security Committee, including students, staff, and community members
- Develop and publish a revised short term and long term strategic vision focusing on teaching & learning and finance & facilities
- Identify capital projects to be included in the bond